

Purchasing of New Publications Project - 2025



PUBLICATION & BOOK DEVELOPMENT DIVISION

NATIONAL LIBRARY AND DOCUMENTATION SERVICES BOARD

Rules, Regulations, and Conditions

- 1. Only printed books published in the years 2023, 2024 & 2025 will be accepted. Therefore, the publication year must be clearly stated in the book.
- 2. Only the first Print of a book can be submitted, and a printed copy of the book must be provided when submitting the application.
- 3. Each author is allowed to submit a maximum of two books.
- 4. If the book is an original work, it must be submitted by the author(s). If it is a translation, it must be submitted by the translator. In the case of a co-authored work, all co-authors must sign the application, and a corresponding author must be designated for financial transactions and other dealings with the Board.
- 5. The book must have a minimum of 49 printed pages. If it is a children's book, the minimum number of printed pages should be 16. The book must be professionally formatted according to bibliographic standards, and books that do not meet the required standards will not be accepted.
- 6. The ISBN or ISMN number must be correctly stated. (Publications without these numbers, or with incorrect numbers, or with improperly stated numbers will be rejected.)
- 7. Reprints, books specifically written for academic curricula, and books intended as examination guides or study aids will not be accepted under this project.
- 8. Books containing direct criticism on any religion, political party, or recognized social group, as well as books that violate accepted ethical conventions, will not be accepted.
- 9. Books containing advertisements, collections of articles by various authors, commercial publications, commemorative volumes, tribute books, and books published with financial sponsorship from government or non-governmental organizations will not be accepted.
- 10. The book's retail price must be correctly printed.
- 11. The primary objective of this project is to support authors; therefore, transactions under this project will be conducted exclusively with the respective author/s.
- 12. If the author is under 18 years old, a parent or guardian must submit the application on his/her behalf.
- 13. A 20% discount and a 2% service charge will be charged when making payments for approved books.
- 14. The final decision on whether a book is accepted or rejected under this project rests with the National Library and Documentation Services Board.
- 15. When submitting an application, a payment of Rs. 100.00 must be deposited into Account No. 167-1-001-6-3170315 at the People's Bank, Colombo Fort Branch, in the name of the National Library and Documentation Services Board. The application and book should be submitted along with proof of payment.

Contact Information:

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